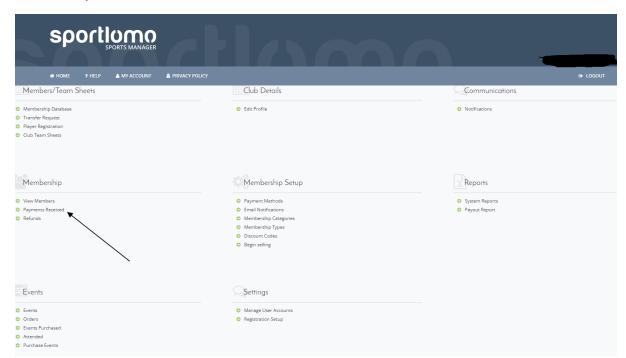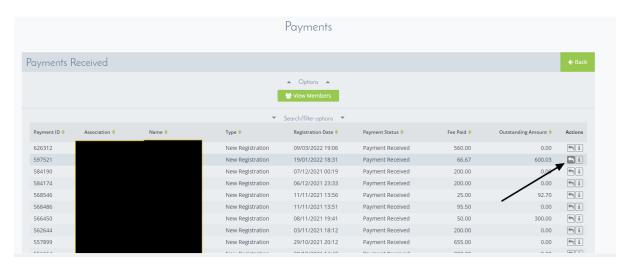# Refund a recurring payment
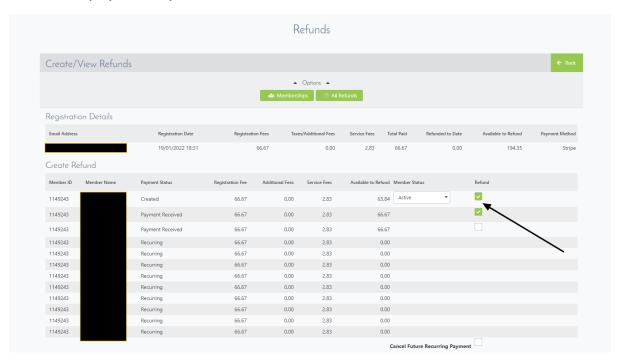
Select Payments received



Under action click the back arrow to offer a refund.

Select the payments you would like to return.



When you want to complete the refund press the refund button.