



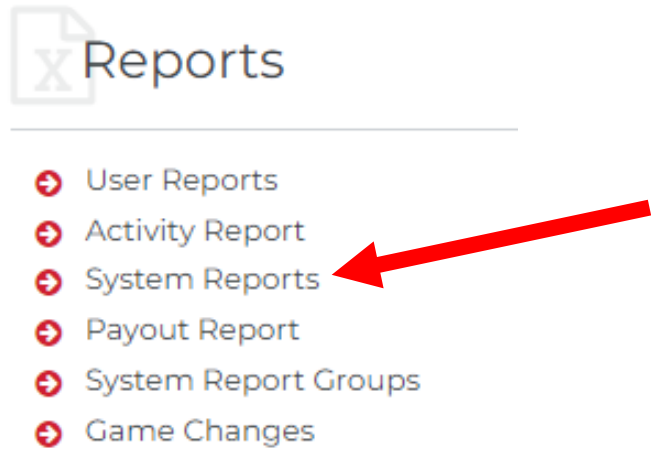
Stripe

Tracking Clubs On Boarding

Revision 1.1: November 2022

Step 1:

On Sportlomo home page, under Report header, click **System Reports**.



Step 2:

Click **Payment Methods**

Report Name	Report Description
Additional Fees	Testing
Cashflow Combined	
Cashflow Summary Report	
Club memberships prices report	
Club Setup Status	
Event Sales	
Member Acceptances Report	
Member Payments	
Member Registrations not complete report	
Member Report Advance	Used to p
Non-unique memeber repo	Non-unic
Payment Methods	A report
Payment Transfer Details	Search or

Step 3:

Download as **Excel 2007** or **Excel 97-2003**

➤ **Report configuration** : Payment Method Type: Stripe | Pa
 Business Owner Created | Bank Account Created | Terms and Cor
 Activation Request Sent | Waiting for Bank Account | Pending Bar
 | Payment Method | Payment Method Type | Account No | Paym

Download/show as ▾

- CSV
- Download Excel 2007**
- Download Excel 97-2003**
- Text
- Simple table
- JSON
- XML

Showing 1 to 181 of 181 e

		Payment Method	Payment Method Type
Rugby Canada	BC Rugby	Offline Payment	Offline Payment

Step 4:

Filter Payment Method Status by Sort A to Z.

Province	Club	Payment Method	Payment Method Type	Account No	Payment Method Status
Rugby Canada	BC Rugby	Offline Payment	Offline Payment		
Rugby Canada	BC Rugby	Refund rejected	Offline Payment		Active
Rugby Canada	BC Rugby	Paysafe	SportLomo	123456789	Active
BC Rugby	Abbotsford	Sportlomo	SportLomo	123456789	Suspended
BC Rugby	Bayside	Sportlomo	SportLomo	123456789	Suspended

Province	Club	Payment Method	Payment Method		
Rugby Canada	BC Rugby	Offline Payment	Offline Payment		
Rugby Canada	BC Rugby	Refund rejected	Offline Payment		
Rugby Canada	BC Rugby	Paysafe	SportLomo		
BC Rugby	Abbotsford	Sportlomo	SportLomo		
BC Rugby	Bayside	Sportlomo	SportLomo		
BC Rugby	Capilano RFC	Sportlomo (Paysafe)	SportLomo		
BC Rugby	Brit Lions	Sportlomo	SportLomo		
BC Rugby	Burnaby Lake	Sportlomo	SportLomo		
BC Rugby	Campbell River	Sportlomo	SportLomo		
BC Rugby	Castaway Wanderers	Sportlomo	SportLomo		
BC Rugby	Chilliwack	Sportlomo	SportLomo		
BC Rugby	Chuckanut	Sportlomo	SportLomo		
BC Rugby	Comox	BC Rugby SportLomo (Paysafe)	SportLomo		
BC Rugby	Cowichan	Sportlomo	SportLomo		
BC Rugby	Ebb Tide	Ebb Tide Rugby	SportLomo		

Sort A to Z

Sort Z to A

Sort by Color

Sheet View

Clear Filter From "Payment Method St..."

Filter by Color

Text Filters

Search

- (Select All)
- Active
- Merchant Account Created
- New
- Suspended

Step 5:

You're looking to have all your active sub-unions and clubs to have the status of Active.

New	Payment method is ready to begin the onboarding process, not yet started.
Merchant account created	The initial stripe information has been gathered/started, need to finish process by adding bank information.
Activation request sent	Club has successfully onboarded, request to activate payment method sent to SportLoMo.
Bank account created	SportLoMo has set the payment method to a holding status of bank account created to acknowledge they are ready to be set active. <i>(Money does not yet flow).</i>
Active	Money will flow via stripe account <i>(Paysafe needs to be suspended in correspondence to this status).</i>